



NOTE NO. 1001 /CPDM/CC/SG OF 22 MAR 2021 ON THE APPLICATION OF  
CIRCULAR LETTER NO. \_\_\_\_ /CPDM/NP OF \_\_\_\_ ON THE RENEWAL OF THE  
EXECUTIVES OF CPDM BASIC ORGANS AND SPECIALISED ORGANISATIONS.

The Secretary General of the Central Committee

To

- **Ladies and Gentlemen Presidents, Members and Chargés de Mission of the various Committees set up to conduct the process of Renewing CPDM Basic Organs Executives;**
- **All Party's militants.**

This Note, signed in application of the Circular N° 001/CPDM/PN of 8 July 2021 on the Renewal of CPDM Basic Organ Executives and Specialised Organisations, shall specify the modalities for the conduct of the operations throughout the national territory and abroad.

The Basic Organs and militants concerned are those deriving from the operations to validate the basic structures held in March-April 2021.

The renewal of the Basic Organs shall be conducted in peace, order, discipline, transparency, objectivity and in strict compliance with the provisions of the National President's Circular.

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## I- **ELECTORAL STRUCTURES**

### A. **THE CENTRAL SUPERVISORY COMMITTEE**

The Central Supervisory Committee shall be responsible for the general organisation of the operations to renew the Executives of the Basic Organs at the national level and abroad. It shall comprise:

- the Technical Secretariat;
- the Sub-Committee on External Sections;
- the Sub-Committee on Stewardship;
- the Sub-Committee on electoral dispute.

### **B. THE REGIONAL COORDINATION COMMITTEE**

The Regional Coordination Committee shall ensure the coordination of the operations to renew the Executives of the Basic Organs in the Region. As such, it shall be responsible for:

- discipline of elections in the Region;
- verification of the lists of elected officials in the Region and their transmission to the Central Supervisory Committee, in both hard and soft copies;
- relations with various authorities in the Region.

### **C. THE DIVISIONAL CONTROL COMMITTEE**

It shall ensure the smooth conduct of the process to elect the members of the Executives of Basic Organs in the Division. In this regard, it shall be responsible for:

- elections discipline in the Division;
- support to Section Electoral Committees;
- dispute within the framework of the process to elect the Members of the Executives of Sub-sections;
- control of the lists of elected officials in the Division and their transmission to the Regional Coordination Committee, in both hard and soft copies;
- relations with the various authorities of the Division.

The Divisional Control Committee shall act as first and final instance on disputes arising from the contestation of election results of the Section Executives.

### **D. THE SECTION ELECTORAL COMMITTEE**

The Section Electoral Committee shall conduct the operations to renew Basic Organs in the Section. In this regard, It shall be responsible for the:

- discipline of elections in the Section;
- support and supervision of the Local Renewal Committees;
- publication of the electoral lists in the Section;
- setting up of polling stations in the Basic Organs
- electoral equipment;
- appointment of officials who shall be in charge of polling stations for the elections members of the various Sub-sections and Sections Executives;
- the specific conduct of the elections of Members of the Sub-Sections and Sections Executives;
- proclamation of elections results of the Members of Sub-Section and Section Executives;
- transmission to the Divisional Control Committee of the lists of elected officials in the Basic Organs of the Section, in both hard and soft copies;
- relations with various local authorities.

The Section Electoral Committee shall act as first and final instance on disputes arising from the contestation of election results of the Sub-section Executives.

### **E. THE LOCAL RENEWAL COMMITTEE**

The Local Renewal Committee shall ensure the conduct of the elections of Members of the Branch and Cell Executives. As such it shall be responsible for:

- elections discipline in the Cells and Branches;
- material preparation of the polling stations;
- appointment of the officials who shall be in charge of polling stations for the elections of Members of the various Cells and Branches;
- posting of the electoral lists in the polling stations;
- proclamation of elections results of the Members of Cell and Branch Executives;
- transmission to the Section Electoral Committee of the lists of elected officials in the Cells and Branches, in both hard and soft copies.

The Local Renewal Committee shall act as first and final instance on disputes arising from the contestation of election results of Branch and Cell Executives.

### **F. IN THE SECTIONS ABROAD**

In light of the specificities on the organisation of the Party abroad (non-existence of the structures of the Specialised Organisations and absence of CPDM Branches), and by virtue of the provisions of article 27, paragraph 1 of the Party's Constitution, the following structures shall be constituted in view of the renewal of the Executives of the Party External Sections:

#### **1- The Abroad Renewal Committee**

It shall ensure the conduct of the operations to renew the Executives of CPDM Sections abroad. As such, it is responsible for:

- elections discipline;
- establishment of electoral lists and the setting up of polling stations;
- proclamation and publication of elections results;
- transmission of the lists of elected executives to the Central Supervisory Committee.

The competences of an Abroad Renewal Committee may be extended to several abroad Sections.

The Abroad Renewal Committee shall act as first and final instance on disputes arising from the contestation of election results of the Section Executives.

#### **2- The Sub-Section Executives Renewal Committee**

It shall ensure the conduct of renewal operations in the sub-sections.

It shall be composed of:

- **Chairperson:** the President or, if need be, the Vice-President of the CPDM Section in the jurisdiction;
- **Chargé de mission:** the Secretary of the CPDM Section in the jurisdiction.

The Sub-section Executives Renewal Committee shall act as first and final instance on disputes arising from the contestation of election results of the Sub-section Executives.

#### **3- The Cell Executives Renewal Committee**

It shall ensure the conduct of Renewal operations in the Cells.

It shall be composed of:

- **Chairperson:** the President or, when necessary, the Vice-President of the CPDM sub-section in the jurisdiction;
  - **Chargé de mission:** the Secretary of the CPDM sub-section in the jurisdiction.
- The Cell Executives Renewal Committee shall act as first and final instance on disputes arising from the contestation of election results of Cell Executives.



## II- ELECTION MODALITIES

### A. DEAR VOTERS

To be a voter during the operations to renew the Members of the Basic Organs Executives, the following conditions shall be fulfilled:

- be a CPDM member or one of its Specialised Organisations;
- be registered on an electoral list resulting from the operations to validate the Basic Structures of March-April 2021;
- be not under a disciplinary sanction higher than a reprimand, especially for the militants referred to in Decision N° 01 of the National President of 9 September 2020 approving and giving effect to the conclusions of the ad hoc Disciplinary Committee of the Central Committee.

### B. ELECTORAL LISTS

1. The electoral lists shall be drawn up by each organ (CPDM, WCPDM, YCPDM) in five copies each, signed by the Chairperson of the competent Section Electoral Committee.
2. Electoral lists shall be posted no later than three days before the election.
3. In case of omission or inaccurate transcription of names, the complaint shall be lodged with the competent Electoral Committee which shall imperatively follow up 24 hours before the opening of the poll.

### C. ELECTORAL COLLEGES

#### 1. At the national level

In accordance with the provisions of the Party's Constitution, electoral colleges shall be constituted, in each Basic Organ, of militants as follows:

- YCPDM militants (aged 35 years or more) shall elect the members of the YCPDM Basic Organs Executives;
- WCPDM shall elect the members of the WCPDM Basic Organ Executives;
- YCPDM, WCPDM and CPDM militants shall elect the members of the CPDM Basic Organs;

#### 2. Abroad

In compliance with the relevant provisions of the National President Circular, electoral colleges shall be made up of militants up to date with their annual subscriptions, as follows:

- at the Cell, the General Assembly of Cell members;

*[Handwritten mark]*

- at the Sub-section, the Members of the Sub-section outgoing Executive and the elected Members of the Cells of the jurisdiction;
- at the Section, the Section outgoing Executive and the elected Members of the Sub-Sections and Cells of the jurisdiction.

#### **D. VOTING SYSTEM**

- 1- The elections of Members of the Executives of Basic Organs shall be conducted on the basis of a one-round list election (Art. 15-1; 20-1; 26-1; 32-1 By-laws)
- 2- The list having obtained the highest number of votes shall be declared elected.
- 3- In the event of a tie, the list with the highest average age of the candidates shall be declared elected.



### **III- CONDITIONS OF ELIGIBILITY**

The conditions of eligibility shall concern the candidates individually and the lists of candidates collectively.

#### **A. INDIVIDUAL CONDITIONS**

##### **1. Conditions common to all candidates**

- a. The militant, candidate for a position as a member of the Executive of a CPDM, WCPDM, YCPDM Basic Organ, shall individually meet the following nine (9) conditions:
  - **Annual subscriptions:**
    - annual subscriptions must have been paid up to date since the last operations to renew the Executives of the Basic Organs in 2015 (six years);
    - said annual subscriptions shall be paid before the submission of candidacy lists.
  - **Residence:**
    - proof of an effective residence at the Basic Organ Headquarters.
  - **Militancy and commitment:**
    - active contribution to the Party's life, its animation, the defence and illustration of its options and ideals.
  - **Loyalty and fidelity:**
    - constant support for the Party, the National President and the Government of the Republic.
  - **Dedication and selflessness:**
    - availability at all times;
    - priority given to the achievement of the Party's objectives and its influence over personal interest.
  - **Discipline and morality:**
    - submission to the Party's Constitution and guidelines;
    - high sense of public good and public interest;
    - non-involvement in activities harmful to the Party's image.

- **Knowledge of the Party's options and mastery of its functioning:**
    - knowledge of the Party's ideals and the rules governing its smooth functioning.
  - **Electoral experience and performance:**
    - proven practice of political activity within the Party;
    - proven contribution to the electoral success of the CPDM (financial support, active involvement in electoral campaigns, etc.).
  - **Services rendered to the Party:**
    - special contributions and support;
    - positions of responsibility within the Party;
- b. Party militants, 1<sup>st</sup> and 2<sup>nd</sup> class Traditional Rulers, may not be candidates for any position, as ex-officio members of the Basic Organs Executive.

**2. Additional and specific conditions for candidates aspiring to the functions of President of the Executive of a CPDM Section**

- a- In addition to the above-listed common criteria, candidates for the position of President of the CPDM Section Executive shall fulfill the following specific conditions:
- have previously held one of the following positions within the jurisdiction:
    - Member of CPDM Section Executive;
    - President/Vice-President of WCPDM/YCPDM Section Executive;
    - President of CPDM Sub-Section Executive;
    - This condition shall not be applied to the members of the Central Committee and the National Bureaus of the WCPDM and YCPDM; to militants Members of Government and Similar, Senators, MPs, Mayors and Deputy Mayors, Members of the Regional Council Executive.
  - show skills and capabilities to support the Party locally:
    - intellectual, managerial and material dispositions.
  - show qualities as a rallying figure:
    - sense of listening and moderation;
    - tolerance, balance and patience.
  - not be facing any disciplinary sanction higher than a reprimand, especially for the militants referred to in Decision No. 01 of the National President of 9 September 2020 approving and implementing the conclusions of the ad hoc Disciplinary Committee of the Central Committee;
  - not be under any legal proceedings duly opened in any court;
  - having led the CPDM to victory during the last municipal elections of 9 February 2020 in their respective Sections, for incumbent Presidents of CPDM Section Executives.
- b- The functions of President of the CPDM Section Executive shall be incompatible with those of Member of the Secretariat General of the Central Committee, Member of the Regional and Divisional Permanent Delegations of the Central Committee and, abroad, Head of Diplomatic Mission or Consular Post.

### **3. Individual application file**

- a- Each candidate, registered on a list, shall submit an individual file comprising the following documents:
- an individual application form filled in, dated and signed by the candidate and the comrade heading the list;
  - a sworn declaration;
  - proof of membership of the Party and of an up-to-date payment of the annual subscription;
  - an explanatory note on the reasons for the choice of the position sought;
  - a statement of services rendered;
  - proof of previous responsibilities within the Section for candidates applying for the position of President of the CPDM Section Executive;
- b- By virtue of Article 39 paragraph 1 of the By-laws, no one may apply for more than one position of responsibility within the Executives of the Basic Organs;
- c- Any false statement shall automatically disqualify the aspirant.

#### **B. LIST CONDITIONS**

1. The constitution of a list of candidates shall comply with the following requirements:

- **sharing :**
  - positions of responsibility within the Executive of the Basic Organ, should not be held by members of the same family, clan or sociological group;
  - taking into account the positions held in the State apparatus in the assessment of the sharing:
    - **strengthening national integration:**
      - empowerment of members of non-native communities.
    - **representativeness and sociolocal equilibrium:**
      - taking into account the different local sociological components.
    - **taking into account women and youths, minorities and people with disabilities:**
      - reservation of places for women and youths, in the CPDM Basic Organ Executives. Thus:
        - within the CPDM Section Executive, **at least three (3) women and three (3) youths;**
        - within the WCPDM Section Executive, **at least six (6) young women;**
        - within the YCPDM Section Executive, **at least six (6) young women.**
      - positive consideration of minorities and people with disabilities.
- **rejection of any type of influence peddling and corruption:**
  - disqualification of candidates or lists in the event of proven acts of corruption or buying of consciences.

- **the capability of convincing, mobilising and uniting:**
    - taking into account the ability of candidates or lists to arouse interest in the party, to ensure its influence and credibility and to lead it to victory.
  - **the capability to support the efficient functioning of the Party locally:**
    - taking into account the capacity of the list to function by its own means in ordinary times.
2. The submission of a list of candidates shall be subject to the payment of a non-refundable deposit, whose amount shall be fixed as follows:
    - CPDM Section Executive: One hundred thousand **FCFA 100.000**
    - WCPDM Section Executive: Thirty thousand **FCFA 30.000**
    - YCPDM Section Executive: Twenty thousand **FCFA 20.000**
    - CPDM Sub-Section Executive: Fifteen thousand **FCFA 15.000**
    - WCPDM Sub-Section Executive: Ten thousand **FCFA 10.000**
    - YCPDM Sub-Section Executive: Five thousand **FCFA 5.000**
    - CPDM Branch Executive: Four thousand **FCFA 4.000**
    - WCPDM Branch Executive: Three thousand **FCFA 3.000**
    - YCPDM Branch Executive: Two thousand **FCFA 2.000**
    - Cell Executive: One thousand **FCFA 1.000**
  3. The file list shall comprise:
    - a collective application form containing the full name and signatures of candidates aspiring for the various positions in the Executive concerned;
    - sixteen (16) individual files for Sub-Section and Section Executives or fourteen (14) individual files for Cell and Branch Executives;
    - a receipt of payment of the deposit.



#### **IV- ELECTORAL CAMPAIGN**

The electoral campaign shall be organised in each Basic Organ according to a calendar set up by the Section Electoral Committee in conjunction with the Local Renewal Committees and the list heads of competing candidates as follows:

- elections of Cell and Branch Executives: one (1) campaign day;
  - elections of Sub-Section and Section Executives: two (2) campaign days.
- 1- The calendar of the electoral campaigns shall specify the venue and times of candidate meetings with the militants.
  - 2- The electoral campaign shall be conducted around the following compulsory themes:
    - consolidation of the Party's achievements and its influence within the jurisdiction of the Basic Organ;
    - conquest of new militants;
    - respect of discipline;
    - preservation of peace, national unity and the defence of



- the institutions of the Republic;
  - contribution to the promotion of youth employment
  - gender promotion;
  - reduction of competing parties influence.
- 3- The following shall be prohibited during the campaign:
- abuse, insults, defamation, slander, intolerance, tribalism, exclusion, stigmatisation, sectarianism, corruption, wealth display, posters and gadgets of any kind, demagogy and one-upmanship, manipulation and disinformation etc.
  - any electoral campaign contravening the above provisions may lead to the disqualification of the candidate or the candidate's list.



## V- ELECTION CONDUCT

### A. ELECTION SCHEDULE

1. Elections to renew the Executives of the Basic Organs shall be conducted from 7 August 2021 to 30 September 2021, according to the following schedule:
- **At the national level:**
    - from **7 August 2021 to 14 August 2021**: setting up and organisation of the Renewal Committees;
    - from **17 August 2021 to 31 August 2021**: Renewal of Cell Executives
    - from **2 September 2021 to 15 September 2021**: Renewal of Branches Executives;
    - from **17 September 2021 to 25 September 2021**: Renewal of Sub-Section and Section Executives;
    - from **26 September 2021 to 30 September 2021**: finalisation of the operations and transmission of reports and the lists of elected Executives to the Central Supervisory Committee.

In each Section, the Chairperson of the Section Electoral Committee shall specify the details of the local calendar in close collaboration with the Chairpersons of the Local Renewal Committees.

- **Abroad:**
  - The operations detailed schedule shall be drawn up in each Section by the Renewal Committee competent Abroad.

### B. POLLING STATIONS

- 1- Polling stations shall be set up:
- at the Cell's headquarter for the election of the Cell Executive;
  - at the Branch headquarter for the election of the Branch Executive;
  - at the Sub-Section headquarter for the election of the Sub-Section Executive;
  - at the Sub-Section headquarters for the election of the Section Executive.

- 2- Each polling station shall comprise:
  - Lists of CPDM, WCPDM and YCPDM voters signed by the chairperson of the competent committee;
  - three (03) ballot boxes for the CPDM, WCPDM and YCPDM;
  - voting bulletins of different colours and envelopes in sufficient quantity.
- 3- Each polling station shall consist of a Chairperson and two Assessors appointed by the competent Renewal bodies as well as a representative of each competing list.

**C. VOTE**

- 1- Voting shall take place on presentation of the National Identity Card, the membership card and the subscription card;
- 2- In the absence of the National Identity Card, a voter may be identified by two militants of the same Basic Organ;
- 3- The election shall be carried out by secret ballot on the basis of a one-round vote.
- 4- No one may chair a Polling Station he/she belongs to.

**D. VOTE COUNTING AND RESULTS PROCLAMATION**

- 1- After each election, the counting of votes shall be done in a public meeting, in the presence of the representatives of the lists of competing candidates.
- 2- In each polling station, the results shall be made public by the Chairperson of the polling station, after vote counting. The minutes of the election shall be signed by the members of the polling station and the representatives of the lists of candidates;
- 3- The results of Cells Executives shall be announced at the headquarter of the Cell by the Chairperson of the polling station of the jurisdiction.
- 4- The results of the elections of Branch Executives shall be announced at the headquarter of the Local Renewal Committee by the Chairperson of the Committee, after adding up the results of all the polling stations of the Cells of the Branch Executive concerned on the basis of the centralised minutes.
- 5- The results of the elections of the Sub-Section Executives shall be announced at the Headquarters of the Section Electoral Committee by the Chairperson of the Electoral Committee, after adding up the results of all the polling stations of the Branches of the Sub-Section concerned on the basis of the centralised minutes.
- 6- The results of the elections of Section Executives shall be announced at the Headquarters of the Section Electoral Committee by the Chairperson of the Electoral Committee, after adding up the results of all the polling stations of the Sub-Sections of the Section concerned on the basis of the centralised minutes.

### **E. ELECTORAL DISPUTE**

- 1- Petitions that may arise from the contestation of the results of the elections shall be submitted by the heads of lists and filed with the competent committees as follows:
  - **For Cells and Branches:**
    - no later than **12 hours** after the announcement of the results to the Local Renewal Committee.
    - The Local Renewal Committee shall have **12 hours**, from the date of submission of the petition, to give its decision. It shall act as a first and final instance.
  - **For the Sub-Sections:**
    - no later than **24 hours** after the announcement of the results, to the Section Electoral Committee.
    - the Section Electoral Committee shall have **24 hours**, from the date of filing of the petition, to render its decision. It shall act as a first and final instance.
  - **For the Sections:**
    - no later than **24 hours**, after the announcement of the results, to the Divisional Control Committee.
    - The Divisional Control Commission shall have **48 hours**, from the date of filing of the petition, to render its decision. It shall act as a first and final instance.
- 2- The re-running of an election in a Polling Station pronounced by a body shall take place within forty-eight (**48**) **hours** at the most following the publication of the decision. The re-running of the election thus shall not require any prior election campaign.



## **VI- MISCELLANEOUS PROVISIONS**

- 1- The Basic Organs and the lists of militants, approved by the Divisional and Regional Committees of the Central Committee during the operations to validate the Party's political Basic Structures held in March-April 2021, shall serve as a reference for the renewal of the Basic Organs.
- 2- No one may be the Chairperson of a Section Electoral Committee in his or her home constituency.
- 3- In the event a Member is unavailable due to absence or incompatibility, the Chairperson of the relevant Committee shall replace him/her and report to the higher authority.
- 4- No one may be a Member of an Electoral Committee if he/she is a candidate for a position of Executive Member in a Basic Organ of the same level.



- 5- No one may stand for election in a higher organ if they have been defeated in an election in a lower organ.
- 6- Cases of indiscipline observed during electoral process shall lead to disqualification, depending on their gravity, either of the candidate or of the candidate's list.
- 7- The militants concerned by decision No.004 of 24 June 2021 granting pardon to some militants sanctioned by the ad hoc Disciplinary Committee of the Central Committee, and rehabilitating them, shall be restored to their rights.
- 8- The operations to renew Basic Organs shall be conducted in strict compliance with the barrier measures prescribed by the Government within the framework of fight against COVID 19.

The operations to renew the Basic Organs shall be another opportunity to appreciate the political maturity of CPDM militants, to reaffirm CPDM status as a Republican Party, a Party of progress, openness, gathering and democracy promotion. They shall therefore be conducted within the higher interest of the Party, with skill, tact and professionalism.

I hereby strongly recommend the scrupulous observance of the provisions of this Circular No. 001/CPDM/NP of 8 July 2021 on the Renewal of the Executives of CPDM Basic Organs and Specialised Organisations.

22 JUL 2021

Yaounde, \_\_\_\_\_

**Jean NKUETE**



**The Secretary General of the Central Committee**